



Please Note that Requirements for **Contractor Registration** have changed as of March 1, 2020

The current requirements are indicated below.
Changes to the Contractor Registration Program are indicated in **bold italic** text.

General Contractors, Subcontractors and Independent Contractors:

- **Are no longer required to pay a registration fee**
- **Are no longer required to submit a surety bond**
- Must submit a **Certificate of Insurance** listing the Village of Glen Ellyn as an additional insured **with each application for building permit** in the amounts shown under Municipal Code Section 4-1-11.C, which are as follow.

Insurance Coverage	General Contractor Min. Amount of Coverage	Independent Contractor Min. Amount of Coverage
General Liability, each occurrence	\$1,000,000.	\$500,000.
General Liability, each person	\$100,000.	\$100,000.
Property Damage	\$10,000.	\$10,000.
Worker's Compensation*	As required by law	As required by law

*Contractors must submit a notarized affidavit stating that they have no employees if the Certificate of Insurance excludes workers' compensation.

State/Municipal Licensed Contractors:

- No Certificate of Insurance required if one is required for State/Municipal licensing
- **Must submit a copy of their current State/Municipal License with each application for building permit**

Public Utility Contractor: (no changes)

- Exempt from contractor insurance and license requirements for all work performed in the public right-of-way

Property Owners: (no changes)

- Exempt from contractor insurance and license requirements if coordinating the work on their own property
- Must register as a General Contractor if they are also a General Contractor

Notes:

1. All contractors must be listed on the Contractor Listing sheet
2. Contractors completing stormwater work under a stormwater permit are exempt from the requirement to provide a surety bond.
3. A person providing design, engineering or testing services, furnishing materials and equipment, completing cleaning and maintenance work, or performing any activity for which a building permit is not required, is exempt from the contractor insurance and licensing requirements.