

Residential Inspections

In-home Inspections:

1. Requests for inspections will continue to be scheduled by telephone to the Community Development Department at 630-547-5250. Please note the availability of inspection time slots may be limited during the next few weeks.
2. Customers will be screened to determine if they are or have been in contact with someone who is sick. If not, the inspection will be scheduled for the next available timeframe. If so, we will not be able to perform the requested inspection. In that case, customers will have the option to re-schedule the inspection for a later date or submit photographs of the work in place which will be reviewed by one of the building inspectors.
3. Customers may submit photographs for all inspection types via email to buildingpermits@glenellyn.org; however, if the views provided are not enough to determine code compliance, then a follow up on site inspection will need to be performed. Upon review of the photographs, a building inspector will forward the results of the review by email, generally within 2 business days of the inspection. Hard copies of the inspection reports will not be issued at the time of inspection.
4. Due to the large number of requests for inspection of new and replacement roofing work, until further notice, on-site inspections will not be performed. Contractors must submit photographs of the work performed by email. A building inspector will review the photographs and respond with the results of the inspection by email within 5 business days of receipt of the photographs.
5. Inspectors are not permitted to engage in any physical contact (shaking hands, etc.) with other persons on site. The inspector shall strive to maintain a distance of at least six feet from all other individuals on the site.
6. One individual who is responsible for the project shall be on site during the inspection to provide access to the work to be inspected.

Exterior Inspections:

Inspections that can be performed from outside of the home such as fences, garages, sheds, driveways, roofs, footing/foundations, backfill, etc. will occur as normal following social distancing guidelines. Alternatively, customers may submit photographs of completed work to be reviewed by the inspectors. **Note: Must include one photo of the front of the residence and the address.**

Please note that the approved permit drawings must be on site at the time of inspection or the inspection will not be performed. Failure to have the drawings on site may result in prolonged delays for re-scheduling of the inspection.

Note:

The modified inspection protocol for review of work through photographs submitted via email will be performed with the intent to identify major code deficiencies and may require future field follow-up as determined by the building inspector. Submittal of photographs does not alleviate the responsibility for the work to be performed in accordance with the Village's codes regulating construction.