

Agenda
Glen Ellyn Village Board of Trustees
Monday, February 11, 2008
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Correspondence
 - A. Christmas Eve phone call from a parent thanking Police Officer Ray Munch for his professional demeanor when he dealt with their son following a shoplifting incident.
 - B. Thank you note from Arbor View School 5th Grade Junior Girl Scout Troop thanking Community Service Officer Dominic Bellini for the interesting time they had learning about the police station.
 - C. January 10 letter from Chief Daniel Bilodeau of the Office of the DuPage County Sheriff thanking the Glen Ellyn Police Department for their help on an investigation.
 - D. January 22 letter from longtime residents recognizing the outstanding programs offered by the Glen Ellyn Police Department. Together or alone they have participated in the Senior Citizens' Police Academy, the Ride-Along Program and the Emergency Identification Bracelet Program.
 - E. January 29 letter from Michael Seehausen tendering his resignation from the Glen Ellyn Economic Development Corporation.
 - F. January 28 letter from a Glen Ellyn business owner thanking Police Officers Steve Miko, Luke Elmore, Joe Nemchuck and Sergeant Joe Baki for responding rapidly and professionally to an attempted robbery.
 - G. February 8 phone call from a Glen Ellyn resident thanking our Police Department for responding so quickly to their request, and especially to Sergeant Joe Baki for his concern and understanding of the situation.
5. Audience Participation

6. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

A. Village Board Meeting Minutes:

1. December 10, 2007 – Regular Workshop
2. January 14, 2008 – Pre-Board Workshop
3. January 14, 2008 – Regular Meeting
4. January 28, 2008 – Pre-Board Workshop
5. January 28, 2008 – Regular Meeting

B. Total Expenditures (Payroll and Vouchers) - \$1,351,103.95.

The vouchers have been reviewed by Trustee Armstrong prior to this meeting.

C. Motion to approve the first year of a three-year contract with TLC Group, Ltd., of Clarendon Hills for the 2008 Landscape Maintenance contract in a not-to-exceed amount of \$59,000 (including a 5-percent contingency), to be expensed to the FY 09 General Fund and FY 09 Water Fund.

The annual landscape maintenance contract provides landscaping services to Village-owned properties such as the train station, flower clock, fire station, Reno Center and along Roosevelt Road. Work consists of clean-up, grass clipping, trimming, mulching and maintaining a number of landscape beds. This year we also sought optional bids to provide mowing of additional Village-owned sites as well as landscape restoration following tree stump removals. TLC Group, Ltd., of Clarendon Hills was the lowest responsible bidder at the January 29, 2008 bid opening. Staff recommends award of both the base bid (\$35,959) and the optional additional mowing bid (\$20,000) along with a 5-percent contingency for a total contract award of \$59,000, to be expensed to the General Fund – Operations and Water Fund.

D. Motion to authorize the purchase of MUNIS human resources management software from Tyler Technologies at an estimated software purchase and implementation cost of \$14,000, to be expensed to the FY 07-08 General Fund.

This purchase will provide a human resource software module offered by MUNIS, whose products are used by several other Village departments. This is expected to result in improved integration of the Village's information systems, increased staff efficiency and cost savings from the discontinuation of the current outsourced HR software service.

7. Resolution No. 08-02, a Resolution to Acknowledge and Recognize the Anonymous Donation of \$2 Million to the Village of Glen Ellyn.

8. Ordinance No. 5652, an Ordinance Approving Variations from the Rear Yard Setback, Accessory Structure Eave Height and Accessory Structure Area Requirements of the Zoning Code to Allow the Construction of a Screened Porch Above a Detached Garage for Property at 970 Clifton Avenue.

Planning and Development Director Staci Hulseberg will present information on this petition to allow the construction of a screened porch above an existing detached garage located in the required rear yard setback, which would increase the area and height of the structure. The property is located on the north side of Clifton Avenue between Scott Avenue and Cumnor Avenue. Norman Rahal, property owner, is requesting the approval of three variations to allow a screened porch with a rear yard setback of 42.5 feet in lieu of the 50 feet required; to allow an eave height of 18.83 feet in lieu of the maximum permitted eave height of 12 feet and to allow an increase in the accessory structure area from 914 square feet to 1,613 square feet in lieu of the maximum permitted area of 660 square feet, which would otherwise be prohibited. The Zoning Board of Appeals considered these items at a public hearing on January 8, 2008, voting 6-0 to recommend Village Board approval of the three variations.

9. Ordinance No. 5653, an Ordinance Granting Approval of a Special Use Permit to Allow Outdoor Merchandise, Promotional Activities and Tents at Young's Appliances Located at 500 Crescent Boulevard.

Planning and Development Director Staci Hulseberg will present information on the request of Doug Samuels, President of Young's Appliances, for approval of a special use permit to allow outdoor merchandise, promotional activities and tents in the front parking lot of Young's Appliances located at 500 Crescent Boulevard. The subject property is located on the north side of Crescent Boulevard between Main Street and Glenwood Avenue in the C5A Central Business District, Central Retail Core. The Plan Commission reviewed the request at a public hearing on January 24, 2008. By a vote of 7-1, the Plan Commission recommended approval of the requested special use permit with conditions.

10. Ordinance No. 5654, an Ordinance Approving a Special Use Permit and Zoning Variations for Village Green Park Located on the West Side of Lambert Road Between Taft Avenue and Orchard Lane.

Planning and Development Director Staci Hulseberg will present information on the request of the Glen Ellyn Park District for approval of a special use permit and zoning variations to allow improvements to the Village Green Park located on the west side of Lambert Road between Taft Avenue and Orchard Lane, across from the Village Links Golf Course. The subject property is zoned CR Conservation Recreation district. The proposed improvements include the addition of three new baseball fields, two tennis courts, a basketball court, a soccer field, walking paths, a replacement playground with a spray tower, a replacement concession building with restrooms and two new picnic shelters. The Plan Commission reviewed the requests at public hearings on November 8, 2007 and January 24, 2008. By a vote of 7-1, the Plan Commission recommended approval of the requested special use permit and zoning variations with conditions.

11. Ordinance No. 5655, an Ordinance Extending the Expiration Date of Ordinance No. 5513, which Granted a Variation from the Lot Width Requirements for Property at 254 Glenwood Avenue.

This ordinance would approve an extension of Ordinance No. 5513, approved on October 23, 2006, which granted a lot width variation for 254 Glenwood Avenue. The petitioner has requested an 18-month extension of the ordinance expiration date in consideration of current real estate market conditions. If approved, the expiration of the ordinance would be extended to October 23, 2009.

12. Ordinance No. 5656, an Ordinance Approving an Agreement for Professional Services Between Town Builder Studios and the Village of Glen Ellyn for the Development of a Downtown Strategic Plan – Removed from January 28 Agenda.

Planning and Development Director Staci Hulseberg will present information on the Downtown Planning Study anticipated as part of the FY 2007/08 budget. The Village began the process to select a consultant to perform the downtown planning study in July 2007. Following an extensive selection process, the Village Board has selected a team of consultants led by Town Builder Studios, Chicago LLC to perform the study. Village staff, the Village Attorney, and Town Builder Studios have worked to develop a professional services contract and scope of services explaining the project for consideration by the Village Board.

13. Public Works Director Joe Caracci will present information on the closeout of the Five Corners Improvement Project, including a request to approve a construction cost increase and additional actions to, first of all, consolidate remaining purchase orders from the Community Enhancement Fund (CEF), and then approve the necessary additional funding from the CEF. These actions would result in the final disbursement from the Enhancement Fund and complete the suite of projects financed with this account over the past six years. The Community Enhancement Fund was established following an anonymous citizen donation of \$2,000,000 in November 2001. Fund proceeds were allocated to various community improvements in keeping with the donor's preferences for the use of the funds, with projects targeted in three main areas to: visually enhance the primary entryways into the Village; improve the water quality of Lake Ellyn; and bury overhead utility wires.

The Five Corners area project constructed roadway and streetscape improvements as a joint effort between the Village and the DuPage County Division of Transportation. The Village portion of the project included the rebuilding of Main Street between Elm and Five Corners, street lighting and streetscape/landscaping enhancements, and various upgrades to the Village's utility system in the project area. DuPage County improved the intersection configuration and portions of St. Charles Road and Glen Ellyn Road. The County was the contracting agency for the project, managing all aspects of construction.

In February 2005 the Village Board approved an intergovernmental agreement (IGA) between the Village and the County governing the proposed scope of work, financial participation parameters and long-term maintenance responsibilities for the Five Corners project. In 2006 the IGA was amended to increase various contract unit prices to reflect the delay in the project from the original 2005 construction date to 2006, resulting in an overall increase of 14 percent from original bid prices. At the start of construction, the Village share of project costs was projected to be just over \$1,065,000 (counting an \$80,000 allowance for construction engineering), with approved project funding of \$1,120,000 (including a 5-percent contingency).

Project work was substantially completed in 2006 and final quantities determined and agreed to in 2007. The final project cost for the Village portion of the work was \$1,215,343. The increase in project costs were about equally distributed between original contract items using actual as-constructed quantities, additional work items required during the course of construction, and additional field engineering expenses.

The Five Corners project wrap-up includes returning approximately \$20,000 in Enhancement funds from the Pennsylvania Avenue Electrician Project in order to consolidate all available CEF monies. The final payment to the County of about \$352,470 will be made from currently encumbered Water and Sanitary Sewer fund monies (\$48,130) and the estimated remaining dollars from the Enhancement Fund after consolidation (\$245,000 representing encumbered plus an additional \$105,000 of CEF monies) with the remaining balance coming from currently encumbered Capital Project dollars (approximately \$59,340).

- A. Resolution No. 08-03, a Resolution Concerning the Determination of the Glen Ellyn Village Board Establishing the Final Cost of the Village Share of Improvements for the Five Corners Improvement Project at \$1,215,343;
 - B. Motion to reassign currently encumbered Community Enhancement funds in the amount of \$19,198 for the Pennsylvania Avenue Electric Service Relocations Project, in order to consolidate all outstanding CEF monies, with remaining project costs to be paid for from the Capital Projects Fund; and
 - C. Motion to approve disbursement to DuPage County of \$352,469 as final payment of the Village share of the costs associated with the Five Corners Improvement Project using currently encumbered Water and Sanitary Sewer funds, then any and all available Community Enhancement funds, and finally the balance from currently encumbered Capital Project funds, thus completing expenditures from the Community Enhancement Fund that was established in late 2001 with a \$2 million anonymous citizen donation.
14. Reminders:
- The next Regular Village Board Workshop is scheduled for Monday, February 18, at 7 p.m. in Room 301 of the Glen Ellyn Civic Center.
 - The next Pre-Board Workshop of the Glen Ellyn Village Board is scheduled for Monday, February 25, beginning at 7:30 p.m. in Room 301 of the Glen Ellyn Civic Center.

- The next Regular Village Board Meeting is scheduled for Monday, February 25, beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

15. Other Business?

16. Adjournment