

**VILLAGE OF GLEN ELLYN
PLANNING & DEVELOPMENT DEPARTMENT**

535 Duane Street
Glen Ellyn, IL 60137
630-547-5250; 630-547-5370–Fax



CONTRACTOR REGISTRATION APPLICATION OR RENEWAL

(CHECK APPLICABLE BOXES):

GENERAL CONTRACTOR:	<input type="checkbox"/>	New	<input type="checkbox"/>	Renewal	<input type="checkbox"/>	\$100 – 1 Yr. (260)	<input type="checkbox"/>	\$190 – 2 Yr. (262)
	<input type="checkbox"/>	Suspension Reinstatement			<input type="checkbox"/>	\$125 (264)	<input type="checkbox"/>	
INDEPENDENT CONTRACTOR:	<input type="checkbox"/>	New	<input type="checkbox"/>	Renewal	<input type="checkbox"/>	\$ 50 – 1 Yr. (261)	<input type="checkbox"/>	\$ 95 – 2 Yr. (263)
	<input type="checkbox"/>	Suspension Reinstatement			<input type="checkbox"/>	\$ 125 (265)	<input type="checkbox"/>	

INDEPENDENT CONTRACTOR TYPE: (Electric, Plumbing, Roofing, Elevator, HVAC, Sewer) _____

BUSINESS NAME: _____

OWNER NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

BUSINESS PHONE: _____ **FAX:** _____ **EMAIL:** _____

REQUIRED SUBMITTALS:

◆ **CONTRACTORS LICENSE (STATE OF ILLINOIS OR ILLINOIS MUNICIPALITY)**

TYPE	EXPIRATION DATE	TYPE	EXPIRATION DATE
ELECTRICAL		ELEVATOR/LIFT	
PLUMBING		FIRE SPRINKLER	
ROOFING		OTHER _____	

◆ **SURETY BOND - \$20,000** (Plumbers/Roofers exempt) **EXPIRATION DATE:** _____

◆ **CERTIFICATE OF INSURANCE** (Plumbers/Roofers exempt) **EXPIRATION DATE:** _____

General Contractor: General Liability per occurrence \$1,000,000; General Liability per person \$100,000; Property Damage \$10,000

Independent: General Liability per occurrence \$500,000; General Liability per person \$100,000; Property Damage \$10,000

All: Workers Compensation – as required by law. If the Certificate of Insurance does not include Worker’s Compensation, a notarized affidavit stating the contractor has no employees must be submitted with the application.

By signing this application, the applicant acknowledges that he/she has completed this application; agrees it is true; is familiar with all applicable Village of Glen Ellyn Ordinances, Codes and Regulations; and, agrees to fully comply with same. The applicant also agrees to maintain any required license, certificate of insurance or surety bond in full force and effect until all of the contractor’s work authorized under a building permit has been completed, inspected and approved by the Planning & Development Department.

OWNER/APPLICANT: _____
(print name)

SIGNATURE: _____ **DATE:** _____

Office Use Only: (Do not write in this space)

Registration #: _____ Registration Suspension Date: _____ By: _____
Registration Issued Date: _____ Registration Reinstatement Date: _____ By: _____
Registration Expiration Date: _____